

**MINUTES**  
**OF**  
**MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

Central Office Auditorium  
1221 East Broad Street  
Richmond, Virginia

May 15, 2003

9:00 a.m.

The monthly meeting of the Commonwealth Transportation Board was held in the Central Auditorium of the Department of Transportation in Richmond, Virginia on May 15, 2003. The Chairman, Whittington W. Clement presided and called the meeting to order at 9:01 a.m.

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Present: Messrs. Bailey, Bowie, Davies, Keen, Klinge, Lester, McCarthy, Mitchel, Stone, Watson, White and Ms. Connally and Ms. Dragas; Vice Chairman Shucet and Ms. Rae, ex officio with the Department of Rail and Public Transportation.

Absent: Mr. Ware.

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**Agenda Item 1:** Public Comment: None

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**Agenda Item 2:** Action on Approval of the Minutes of the Meeting of April 17, 2003. Copy of approved minutes on file with VDOT Commissioner's Office.

Moved by Mr. Mitchel, seconded by Mr. Bowie. Motion carried, minutes approved.

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**Agenda Item 3: Committee Reports:** An update on the activities of the Long-Range Multi-Modal Policy Committee, upon which 6 members of the CTB including the chairman serve, was presented by Mary Lynn Tischer, chair of the Technical Support Sub-Committee, at the CTB workshop on May 14, 2003. Copies of that report are on file at the offices of the Secretary of Transportation and with the VDOT Division of Transportation and Mobility Planning.

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**LOCAL ASSISTANCE DIVISION:**

**Agenda Item 4:** Action on a Recreational Access Project, specifically Horner Park off Route 604 in Chesterfield County. Referenced by attachment of Resolution, Decision Brief and map.

Moved by Mr. Bailey, seconded by Mr. Keen. Motion carried, resolution approved.

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**Agenda Item 5:** Action (by single motion) on Industrial Access Projects [allocations and de-allocations], specifically (A) Integrity Windows and Doors - off Route 460 in Roanoke County, (B) Bravo, Inc. de-allocation and rescindment of 12/16/96 CTB action - Greenville County, (C) Petersburg Interstate Industrial Park, Phase II de-allocation and rescindment of 4/15/99 CTB action - City of Petersburg, (D) Johnson & Johnson Vision Products, Inc. de-allocation and rescindment of 8/18/99 CTB action - City of Roanoke, (E) Zeller Interchem Corporation de-allocation and rescindment of 12/21/95 CTB action - City of Richmond, (F) Shelcore, Inc. de-allocation and rescindment of 6/20/96 CTB action - Hanover County, (G) Rocco Feeds, Inc. - de-allocation and rescindment of 6/12/97 CTB action - Augusta County, (H) Bridgeway Commerce Park - de-allocation and rescindment of 3/18/99 CTB action - City of Suffolk, and World's Best Cheesecake - de-allocation and rescindment of 7/15/99 CTB action - Caroline County. Referenced by attachment of Resolutions, Rescinded Resolutions, and a Decision Brief.

Moved by Mr. Bowie, seconded by Mr. White. Motion carried, resolutions approved.

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**Agenda Item 6:** Action on Revenue Sharing Projects, specifically the reallocation of funds from other previously approved projects in Hanover and Russell Counties to fund projects not previously approved, but now recommended by the Counties as revenue sharing projects. Referenced by attachment of a Resolution and a Decision Brief.

Moved by Mr. White, seconded by Mr. Bailey. Motion carried, resolution approved.

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**Agenda Item 7:** Action (by single motion) on Quarterly Street Mileage Payments, specifically (A) Town of Ashland, (B) Town of Bluefield, (C) Town of Grottoes, (D) Town of Rocky Mount, (E) Town of Rocky Mount, (F) Town of Strasburg, (G) City of Colonial Heights, (H) City of Lynchburg, (I) City of Poquoson and (J) City of Winchester. Referenced by attachment of Resolutions, Spreadsheets and a Decision Brief.

Moved by Mr. Bowie, seconded by Ms. Connally. Motion carried, resolutions approved.

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**Agenda Item 8:** Action on Virginia Byways Designations, specifically sections of Routes 249, 608 and 609 in New Kent County. Referenced by attachment of Resolution, Spreadsheet, Decision Brief and a map.

Moved by Mr. Mitchel, seconded by Mr. McCarthy. Motion carried, resolution approved.

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#### **MOBILITY MANAGEMENT DIVISION:**

**Agenda Item 9:** Action on Revisions to “Minimum Standards of Entrances to State Highways” Manual. Referenced by attachment of Resolution and Decision Brief. Copy of the revised manual is available at VDOT in the Division of Mobility Management.

Moved by Mr. Watson, seconded by Mr. White. Motion carried, resolution approved.

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**Agenda Item 10:** Action on a Bridge Designation, specifically Route 612 - over the Big Moccasin Creek in Russell County - “Bill Jackson Hartsock Bridge”. Referenced by attachment of a Resolution, Decision Brief and map.

Moved by Mr. Keen, seconded by Mr. Lester. Motion carried, resolution approved.

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**Agenda Item 11:** Action on a Highway Designation, specifically Route 460 Bypass - Town of Appomattox - “Charles Thomas Moses, Jr. Memorial Highway”. Referenced by attachment of a Resolution, Decision Brief and map.

Moved by Mr. White, seconded by Mr. Watson. Motion carried, resolution approved.

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**Agenda Item 12:** Action on De-designation and Renumbering, specifically Route 256 in the Town of Grottoes in and around the intersections of Aspen Avenue/Third Street and Cary Street/Route 340. Referenced by a Resolution, Decision Brief and map.

Moved by Dr. Stone, seconded by Ms. Connally. Motion carried, resolution approved.

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**RIGHT OF WAY AND UTILITIES DIVISION:**

**Agenda Item 13:** Action (by single motion) on Surplus Property, specifically Land Conveyances (A) Route 7 - Loudoun County, (B) Route 29 - Culpeper County, (C) Route 30 - King William County, (D) Route 157 - Henrico County, (F) Route 620 - York County. Item (E) Route 460 - Town of Blacksburg was withdrawn. Referenced by attachment of Resolutions and Decision Briefs.

(A-D and F) Moved by Mr. Mitchel, seconded by Mr. Bailey. Motion carried, resolutions approved.

(E) Withdrawn - no action taken

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**LOCATION AND DESIGN DIVISION:**

**Agenda Item 14:** Action on Location project, specifically John Rolfe Parkway - Henrico County. Rescinds CTB location approval resolution of 9/20/90. *Note: The referenced location and design public hearing on January 3, 2003, was held prior to the CTB's decision to no longer approve design projects [as had been the custom but without Code of Virginia authorization] and to approve location projects only, per the Code of Virginia authorization. CTB action at this meeting approves location only, not design.* Referenced by attachment of Resolution, Decision Brief, and Fact Sheet.

Moved by Mr. McCarthy, seconded by Mr. Klinge. Motion carried, resolution approved.

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**SCHEDULING & CONTRACT DEVELOPMENT DIVISION:**

**Agenda Item 15:** Action on Bids for Interstate, Primary, Secondary, Urban and Miscellaneous Projects Received September 27, October 23, 2002; January 27, March 20, 24, April 8, 10, 15, 16, 22, 2003, for award and authorized execution of contracts by the Commissioner, or Chief Engineer for Program Development, and for deferral, rejection, rescindment and authorized readvertisement, as indicated. Referenced by attachment of Bid Results Report.

Moved by Mr. Klinge, seconded by Ms. Connally. Motion carried, report approved.

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**FINANCIAL PLANNING DIVISION:**

**Agenda Item 16:** Action on Tentative Annual Budget for Virginia Department of Transportation for Fiscal Year 2003-2004. Referenced by attachment of Resolution.

Moved by Mr. Klinge, seconded by Mr. Davies. Motion carried, resolution approved.

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**PROGRAMMING DIVISION:**

**Agenda Item 17:** Action on Tentative Six-Year Improvement Program and Allocations for Fiscal Years 2004-2009. Referenced by attachment of Resolution.

Moved by Mr. Klinge, seconded by Mr. Mitchel. Motion carried, resolution approved.

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**DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION:**

**Agenda Item 18:** Action on a Rail Industrial Project, specifically Trex Company, Inc - Frederick County. Referenced by attachment of Resolution, locality resolution, Decision Brief and map.

Moved by Dr. Stone, seconded by Ms. Dragas. Motion carried, resolution approved.

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### **OTHER BUSINESS**

**Agenda Item 19:** Action on Transfer of Enhancement Funds in the Staunton District previously allocated to other projects, but completed and funds are leftover - transferring to other projects which meet the criteria, specifically from Mt. Sidney Pathway project to the Past Enhancement project in Augusta County and from the Memorial Park Drive project in the Town of Timberville to the Eakleton Hotel Arts & History Center project in the City of Staunton. Referenced by attachment of Resolution and Decision Brief.

Moved by Dr. Stone, seconded by Mr. Mitchel. Motion carried, resolution approved.

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### **NEW BUSINESS**

- A. Dr. Stone referenced an article in the newspaper regarding the announcement by President Bush of 13% additional federal funds coming to states. Ms. Reese stated the staff is investigating to evaluate what impact it will have on Virginia and transportation.
- B. Commissioner Shucet acknowledged three VDOT employees who were recently recognized by the Governor for career achievements, Barry Dola, Harry Lee and Chung Chen, who's development of milled rumble strips have been adopted by 46 other states and has resulted in significant road safety and lives saved.
- C. Ms. Reese acknowledged and thanked the Information Technology staff for creating the software and systems to enable the Six-Year Improvement Program to be accessible on the VDOT website.
- D. The Chairman reminded that there were will be two additional public hearings on the Tentative Six-Year Improvement Program on June 5<sup>th</sup> in Lexington and in Suffolk.
- E. The Chairman requested CTB members send him suggestions for additional workshop agenda items.
- F. Mr. Mitchel requested a review of street standards and to consider ways to make more pedestrian friendly. Mr. McCarthy requested a review of subdivision ordinances for the same consideration. The Chairman requested of Commissioner Shucet assurances that bicycle/pedestrian policy issues are in cooperation/integrated with street standards [subdivision and others]. Commissioner Shucet responded that Messrs. Kerley and Givens are working together on these issues and encourage CTB member participation.
- G. Mr. Klinge requested a review [and perhaps propose legislation] regarding the location of utilities and the affect on highway construction.

**ADJOURNED:** The Chairman adjourned the meeting at 10:15 a.m.

The next workshop and meeting will be held on Wednesday and Thursday, June 18 and June 19 at 2:00 p.m. and 9:00 a.m. respectively in the VDOT Central Auditorium in Richmond, Virginia.

Approved:

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Chairman

Attested:

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Secretary